



**Hidden Hills Community Association, Inc.
POLICY**

Policy Title:	TEMPORARY PORTABLE MOVING & STORAGE CONTAINERS		
Effective Date:	July 15, 2014		Page 1 of 1

Background:

To outline the Hidden Hills Homeowner Association's policy on the use of temporary portable moving and storage containers. Use of such containers falls under 2.7 Detached Structures and Objects of the Covenants Conditions and Restrictions (CC&R).

- Such containers are permitted under one of the following conditions :
 1. To facilitate an inside construction project or significant home repair
 2. To facilitate a location move
 3. Special circumstances
- Timing of Use:
 1. Maximum time container permitted on property is two weeks
 2. Weekly extensions permitted but not to exceed a total of four weeks
 3. Extension request must be made in writing to the ARC Chairperson
 4. Under special circumstances extension may be granted beyond 30 days

Expectations:

- Resident shall request permission to place a temporary/portable container on their property prior to delivery of the container
- Homeowner will submit their request to the Architectural Review Committee (ARC) in writing preferably using the "Request of a Temporary/Portable Storage Container" form at least one week prior to delivery of the container
- Residents who submit a request and have outstanding account balances with the community will have their requests denied unless the project is deemed an emergency by the ARC Committee. Upon payment of the past due balance (verified with the management company or the HHCA Treasurer) the non-emergency request will be approved
- The ARC Chairperson will provide written notification to the Resident through the Resident's internal mail box or via email of the approval or denial of the request within 7 days after the request is received by the ARC Chairperson

Sample Notification:

Your request is granted under condition #___. However, the maximum time frame for allowance is two weeks with the opportunity for weekly extensions not to exceed a total of four weeks. Weekly extension must be applied for in writing. Only under extremely special circumstances may extensions be extended beyond 30 days.

Your request is denied for the following reason: _____. You may make an appeal at the next regularly scheduled board meeting.